

Please be aware that attorneys who need to update their contact information within the State Judicial Information System (SJIS) will no longer need to contact the Administrative Office of Courts (AOC) directly. In lieu of contacting AOC, they will need to update their contact information with the Alabama State Bar (ASB). AOC no longer processes address changes from attorneys directly. On a daily basis, our system is updated with an electronic file we receive from the ASB containing the attorneys' updated contact information.

To update their contact information, attorneys would complete the steps below.

- Browse to the Alabama State Bar website: http://www.alabar.org/members_only.cfm
- Log in using their *User ID* and *Password*



Alabama State Bar
Lawyers Render Service

User ID Password

[Forgot User ID or Password?](#) [Click here to create User ID and Password](#)

- Click on *My Member Info* at the bottom of the page



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- Make necessary changes to the *On-Line Membership Change Request* form
- Click **Send**

Alternatively, the attorney may email their information directly to MS@alabar.org or call the ASB at (334) 269-1515.

Note: AlacourtPlus and Alacourt will be updated with the contact information that is received from the Alabama State Bar. If attorneys need to update their contact information within AlaFile, they would log into AlaFile, select *Update Account* and then select *Update Personal Information*.