### FOREIGN LANGUAGE INTERPRETER REGISTRATION

## **INSTRUCTIONS**

All foreign language interpreters providing services in Alabama's courts must now register with the Alabama Administrative Office of the Courts (AOC) by completing, signing and returning the attached Registration Form to the AOC. Upon reviewing the Registration Form and conducting a successful background check, the AOC will send the registered interpreter additional information regarding ethical and professional conduct, and interpreter qualifications and certification.

The AOC will list each eligible registered foreign language interpreter on an AOC Foreign Language Services Registry. This Registry will be made available to all judges, attorneys and to the general public.

To remain eligible as a registered interpreter and listed on the AOC FLS Registry, the interpreter shall meet all interpreter requirements established by law or rule; shall abide by all ethical and professional behavior policies; and shall meet and abide by the qualification and certification policies and procedures established by the Alabama Administrative Office of Courts.

This form is for interpreter foreign language registration only. Any application for interpreter orientation, education and/or testing will be by separate form.

By completing, signing and returning this registration form to the Alabama Administrative Office of Courts, the interpreter understands and agrees that the AOC will conduct a criminal background check, and may seek further information regarding the interpreter's character, qualifications and work performance.

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# **ADMINISTRATIVE OFFICE OF COURTS**

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RETURN TO:

Administrative Office of Courts 300 Dexter Avenue Montgomery, AL 36104-3741

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State of Alabama U.J.S. Form

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PART IV. – EMPL	OYMEN	<b>T</b> — This sec	ction must be completed even if a resume is attached.  Registration for UJS Foreign Language Interpreter Services
			d of employment; include previous employment with the State of Alabama, military service, and related present or last position.
A. Title of preser	nt or mo	st recent	Starting t positionLast Salary
Date employed	. 0	751 1000111	Name & Title of supervisor No. emp. superv. by you
Date separated			Employer Address
Full-time	Yrs.	Mos.	Duties
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If part-time, no. o	of hrs.		
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false statements interpreter regis authorize the A.	s may c ter. I au O.C. to	ause me ithorize tl contact	or attached to this application are true and correct to the best of my knowledge. I know that any to be denied registration or certification, the opportunity for testing, or to be removed from an the release of all prior employment, military service, academic/school and criminal records and my present and past employers regarding my character, qualifications and/or work performance. at foreign language interpreters shall be compensated pursuant to Alabama's law and rules.
Date			Applicant's Signature :

1		Yes (X)	No (X)	AVAILABILITY SCH					HEDULE			
F				DAY	SUN	MON	TUES	WED	THUR	FRI	SA	
-	Do you have a valid Alabama driver's license? If yes, the driver's license			HOURS: from								
L	# is			HOURS: to								
	Are you fluent in speaking the English language?											
F Are you associated with/related to anyone in the Alabama Court System?  GIVE DETAILS (use additional paper, if necessary)  GIVE DETAILS (use additional paper, if necessary)												
-	Have you ever provided foreign language interpreter services in Alabama's courts?			GIVE DETAILS (	use addit	ional pap	er, if nece	ssary)				
	WOULD YOU CONSIDER AN OPPORT INTERPRETER FOR ALABAMA'S COU	_	O WOR	K FULL-TIME OR	PART-TIN	ME AS A C	ERTIFIED	FOREIG	N LANGU	AGE		
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